

IDAHO BOARD OF ACUPUNCTURE
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 10/21/2016

BOARD MEMBERS PRESENT: Charles W Raymond - Chair
Marlene F Strong
Naomi L Jankowitz-Brownson
Ethan S Fisher
Sara C Rodgers

BUREAU STAFF: Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Mitchell Toryanski, Legal Counsel
Dicsie Gullick, Technical Records Specialist
Debbie Toncray, Technical Records Specialist

The meeting was called to order at 1:03 PM MDT by Charles W Raymond.

Ms. Hall introduced Ms. Gullick as the new Board Specialist.

APPROVAL OF MINUTES

Ms. Strong made a motion to approve the minutes of 8/12/2016 as amended. It was seconded by Mr. Fisher. Motion carried.

LEGISLATIVE REPORT

Ms. Hall gave the legislative report. She said that the proposed rules have been submitted to the Governor's Office for the 2017 Legislative Session. The deadline to submit proposed law changes to the Governor's Office is August 1 and the deadline to submit proposed rule changes to the Governor's Office is the third week in August for the 2018 Legislative Session.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$111,061.36 as of 9/30/2016.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

DISCIPLINE

Ms. Peel presented a memorandum regarding case number ACU-2017-1. After discussion, the Board gave recommendations for appropriate discipline.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

NEW BUSINESS

NOTIFICATION TO LICENSEES

Mr. Toryanski reviewed the draft postcard with the Board, and let the Board know the proposed rules have been posted on its website. Ms. Jankowitz-Brownson made a motion to approve the expenses to send a postcard to current licensees. It was seconded by Mr. Fisher. Motion carried.

DISCUSSION REGARDING HONORARIUMS

The Board discussed an increase in the honorarium for Board members. Mr. Fisher made a motion for draft legislation to be written to increase the Board honorarium to \$100/day and have the Board review it for presentation to the 2018 Legislature. It was seconded by Ms. Jankowitz-Brownson. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence from the American Society of Acupuncturists regarding sending representatives to ASA. The Board asked that the correspondence be forwarded to the state association.

DISCUSSION REGARDING CONFERENCES

The Board discussed attending the CLEAR Conference. The next CLEAR Conference is September 13-16, 2017 in Denver, CO. The Board reviewed the available information and requested it be added to the "To Do List" and the March agenda for follow up.

EXECUTIVE SESSION

Ms. Strong made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Fisher. The vote was: Mr. Raymond, aye; Ms. Strong, aye; Ms. Jankowitz-Brownson, aye; and Mr. Fisher, aye. Motion carried.

Ms. Jankowitz-Brownson made a motion to come out of executive session. It was seconded by Mr. Fisher. The vote was: Mr. Raymond, aye; Ms. Strong, aye; Ms. Jankowitz-Brownson, aye; Mr. Fisher, aye; and Ms. Rodgers, aye. Motion carried.

APPLICATIONS

Ms. Jankowitz-Brownson made a motion to approve the following for licensure:

ACU-331 Corry Meyers
ACU-332 Dean Preston Campbell
ACU-330 Frank J Durand
ACU-329 Cheryl Shen Mai Solange Durand
ACU-328 Lise Harrington
ACU-333 Douglas L Wegner

It was seconded by Mr. Fisher. Motion carried.

ELECTION OF OFFICERS

Ms. Rodgers made a motion to elect Mr. Raymond as the Board Chair. It was seconded by Mr. Fisher. Motion carried.

CE COURSES

The Board reviewed and approved the CE courses.

NEXT MEETING was scheduled for January 27, 2017 at 1:00 PM MST.

ADJOURNMENT

Mr. Fisher made a motion to adjourn the meeting at 2:06 PM MDT. It was seconded by Ms. Strong. Motion carried.

Charles W Raymond, Chair

Marlene F Strong

Sara C Rodgers

Naomi L Jankowitz-Brownson

Ethan S Fisher

Tana Cory, Bureau Chief